



PONY EXPRESS **PUMPKINFEST 2020!!!**

Call For Crafters / Vendors

Check Applicable Vending

- Crafts
- Commercial
- Food Vendor
- Not-for-Profit / Non-Vendor

DATE: OCTOBER 9, 10 & 11, 2020

Vendors must be set up by 2 p.m. on Friday, October 9th.

Festival hours are Friday, 5-9 p.m.; Saturday, 10 a.m. to 9 p.m., and Sunday, Noon to 5 p.m. **PumpkinFest** is held in Patee Park and on the grounds of the Pony Express National Museum, between 9th and 10th streets, in historical downtown St. Joseph.

Location of your booth will not be known until Friday, Oct. 9th when you arrive on the grounds. Due to printing and advertising, we will not be able to change your booth assignment. We request booths remain intact throughout the weekend until the festival ends. Due to possible inclement weather conditions, you need to be able to secure your booth and merchandise.

Jurying:

Vendors will be juried by the **PumpkinFest** committee for uniqueness, appropriateness, and variety. We insist on quality and professionalism, and we consider you a partner in our continued success.

Requirements:

Each applicant is required to submit color photo(s) of their booth or craft with the attached application. **(Photos will not be returned.)** You are responsible for calculating, collecting, and reporting your own sales tax. **Security will be provided on the grounds, however we cannot assume liability for your items. Bring your own 50' or 100' extension cords.**

Deadline: Applications must be turned in by August 1, 2020.

Space and Lighting:

Exhibit space is limited to 10' X 10'. Additional space must be requested on the application. **Electricity for lighting will be available. You must supply your own 50' foot heavy-duty outdoor extension cords.**

Cancellation Policy:

_____ initial . All vendor fees are non-refundable.

Insurance:

Please submit proof of insurance. If not available, please contact Cindy (816) 279-5059.

We are looking forward to **Pumpkinfest 2020!** Pumpkinfest would not be possible without our wonderful volunteers, generous sponsors and awesome vendors. 2019 had 3 days of beautiful weather. Looking forward to your continued support and dedication. We hope that you will come and help make Pumpkinfest a huge success this year!

Susan Rich and Susie Smith - 2020 Co-Chairs

Pony Express PumpkinFest was created twenty four years ago as a free family arts festival that celebrates the magic of the fall harvest.

Partners in the past have included Leah Spratt Trust, City of St. Joseph, the Convention and Visitors Bureau, and many other businesses.

PumpkinFest is an outdoor festival, focusing on children. It attracts more than 25,000 people.

FEES:

- Food Vendor: \$85.00 + 10%
- Crafts: \$65.00
- Not-for-Profit: 10% Sales
- Commercial Vendor: \$75.00
- Ext. Cord Rental: \$25.00

If you are a **first time vendor, do not** send any funds until you receive your acceptance letter.

MAIL TO:

Pony Express **PumpkinFest**
914 Penn Street
St. Joseph, MO 64503

Questions? 816-279-5059 or 1-800-530-5930
Email: pxdirector@ponyexpress.net